

APPLICATION

for a certificated position in the Mackay School District No. 182
400 E Spruce; PO Box 390 Mackay, ID 83251
District Office Telephone (208) 588-2896 www.mackayschools.org
An Equal Opportunity/Affirmative Action Employer

Name _____ Social Security Number _____
(last) (first) (middle)

Permanent Address _____ Phone _____
(street) (city) (state) (zip)

Address _____ Cell Phone _____
Until ____ 20 ____ Phone _____
(street) (city) (state) (zip)

Are you claiming Veterans' Preference according to Idaho Code §§ 65-501? Yes No
If yes, please provide a copy of your Form DD214, and submit a completed Veterans' Preference Form with this application.

PERSONAL DATA

List those extracurricular activities which you feel competent to sponsor or direct

List those extracurricular activities which you have sponsored or directed

On a separate sheet of paper, please write or type an explanation, not to exceed 250 words, of your major strengths as they apply to the position for which you are making application.

PROFESSIONAL INTEREST

If you do not have a valid Idaho Certificate check here.

State position desired in the school district
Number in Order of Preference

If you have a valid Idaho Teaching Certificate
complete the following:

*1. _____

Title of Certificate: _____

2. _____

Date Certificate was issued: _____

3. _____

Date of Initial Certification: _____

*Primary position for which application is made.

Where are your credentials on file?

EDUCATIONAL TRAINING (List in order of attendance)

(Check to indicate class hours)

Semester Quarter

College and/or University	Location	Dates Inclusive	Degree Earned and Date of Degree	Major	Hrs	Minor	Hrs

TEACHING AND JOB-RELATED EXPERIENCE

List most recent experience first - new teachers list student teaching. Include military, if assignment was teaching or instruction.

Name	Employer Location	Superintendent or Supervisor	Number of Years	Date From To	Position Held

REFERENCES

If you have had teaching experience, list superintendents and principals for whom you have taught. (most recent first)

Name	Title	Address	Telephone No.	Year

Notice: Employment will be based on the following procedures unless otherwise noted on the vacancy listing:

1. Preliminary screening of applicants will be based on ability to meet job description requirements as evidenced by completed application, placement files, and transcripts. Supportive job-related information not on this form nor in credentials may be submitted by the applicant. (Application materials received at the district office more than 10 days after the application deadline will not be accepted.)

2. Additional data will be requested from the candidate or from reference after step one, such as letters of recommendation and other information as determined by the district office.

3. Finalists will be required to attend a personal interview.

4. A recommendation for employment will be submitted to the board of trustees.

5. Notification of employment will be sent to the candidate.

It is the candidate's responsibility to check on employment status. Notice of vacancy closings will be remitted to teacher placement centers and district postings only.

I hereby certify that the information herein is a true and complete statement of my personal and professional record to date.

Signature of Applicant

Electronic signature is acceptable.

Date

**AUTHORIZATION FOR RELEASE OF INFORMATION ON PAST
EMPLOYMENT WITH SCHOOL EMPLOYERS
IDAHO CODE 33-1210**

Idaho Law requires Applicants for any position at any Idaho Public School to allow the hiring School District Employer to obtain a copy of past public school employer personnel file materials and other documentation relating to the performance of the Applicant when such Applicant was employed by any other public school, whether in Idaho or any other state.

Before hiring an Applicant for any position, the District must request the Applicant sign this form. Should the Applicant refuse or fail to sign this form, the District is not permitted to hire the Applicant for any position. This authorization does not limit any employer from seeking additional information or disclosures from any Applicant.

This form:

1. Authorizes current and past public school employer of the Applicant/undersigned on this form, including Applicants outside of the State of Idaho, to release to the hiring School District all information relating to the job performance and/or job related conduct of the Applicant and make available to the hiring School District copies of all documents in the previous employer's personnel file, investigative file or other files relating to the job performance of the Applicant; and
2. Releases the Applicant's/undersigned's current and past employers, and employees acting on behalf of the employer, from any liability for providing the above-mentioned information.

§ 33-1210 RELEASE:

I understand that the above requirements are a condition of my obtaining employment with the District and I consent to my current and former employers, both inside and outside the State of Idaho, upon receipt of this signed authorization, to comply with Idaho law. I further consent that such authorization may be provided to the hiring District via electronic means.

Printed Name of Applicant	Date	Signature of Applicant
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Identifying Employee Number/Name of Applicant or other Identifying Information for Past Employer

*Information obtained through the use of this Release will be used only for the purpose of evaluating the qualifications of the Applicant for employment. This information will not be disclosed in any manner other than as provided by Statute.

*A copy of this Release and all information obtained through use of this Release will be placed into the Applicant's Personnel File with the District upon employment of the Applicant, if any.

*An Applicant's failure to disclose any former School District employer, whether within or outside of the State of Idaho, will serve as the basis for immediate termination and, for certificated personnel, may also result in the District's reporting of the individual to the Idaho Professional Standards Commission for a potential violation of the Code of Ethics for Professional Educators.

*By accepting an executed copy of this form, the hiring School District makes no guaranty or promise of employment to the Applicant. Further, the hiring School District may employ the Applicant on a conditional basis pending review of information gathered pursuant to this Release. Such conditional employment is not a guarantee or promise of continued employment with the hiring School District for any length of time or pursuant to any additional conditions.